

STATE OF WEST VIRGINIA DEPARTMENT OF HEALTH AND HUMAN RESOURCES BUREAU FOR PUBLIC HEALTH OFFICE OF ENVIRONMENTAL HEALTH SERVICES

Earl Ray Tomblin Governor Rocco S. Fucillo Cabinet Secretary

August 15, 2012

Ms. Wanda Johnson, WV Program Manager Safe Drinking Water Branch (3WP22) U. S. Environmental Protection Agency 1650 Arch Street Philadelphia, PA 19103

Dear Ms. Johnson:

The following information provides detail of vacancies as of July 31, 2012, in the Environmental Engineering Division. An explanation of the positions, reason for change, and the current status of each vacancy is provided.

Recently Filled Positions:

- Engineer Infrastructure and Capacity Development: This position became vacant when the previous employee transferred to another agency in state government. The position was posted and candidates were interviewed. A suitable internal candidate was selected and filled the position.
- 2. <u>Environmental Resources Specialist II Capacity Development</u>: This position became vacant when the previous employee advanced within the Division. The position was posted and a suitable candidate was selected and filled the position.
- 3. Office Assistant II Data Management: This position became vacant when the previous employee left state government. This position was posted and candidates were interviewed. A suitable candidate was selected and filled the position.
- 4. <u>Environmental Resources Specialist II Compliance and Enforcement</u>: This position became vacant when the previous employee advanced within the Division. The position was posted and candidates were interviewed. Candidates were considered but were not available to take the position. Additional candidates were interviewed and a suitable internal candidate was selected and filled the position.
- 5. Office Assistant III Philippi District Office: This position became vacant when the previous employee transferred to another agency in state government. This position was posted and candidates interviewed. A suitable candidate was selected and filled the position.
- 6. <u>Secretary I Infrastructure & Capacity Development:</u> This position became vacant when the previous employee transferred to another agency in state government. This position was posted and candidates interviewed. A suitable candidate was selected and filled the position.

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- 7. <u>Engineer Associate Infrastructure and Capacity Development:</u> This position became vacant when the previous employee advanced within the Division. The position was posted and candidates were interviewed. A suitable candidate was selected and filled the position.
- 8. Office Assistant II Certification & Training: This position became vacant when the previous employee advanced within the Office. This position was posted and candidates interviewed. A suitable candidate was selected and filled the position.
- 9. <u>Environmental Technician 2 Data Management:</u> This position became vacant when the previous employee advanced within the Division. The position was posted and candidates were interviewed. A suitable internal candidate was selected and filled the position.

Vacant Positions:

- 1. <u>Engineer Infrastructure and Capacity Development:</u> This position became vacant when the previous employee left state government for a mission trip. The position will be posted.
- 2. <u>Environmental Resources Specialist III Capacity Development</u>: This position became vacant when the previous employee left state government. This position has been posted, candidates interviewed and a suitable candidate has been selected.
- 3. Office Assistant III Data Management: This position became vacant when the previous employee transferred to another agency in state government. This position has been posted and candidates will be interviewed.
- 4. <u>Engineer Compliance and Enforcement</u>: This position became vacant when the previous employee transferred to another agency in state government. The position will be posted and candidates will be interviewed.
- 5. Office Assistant II Data Management: This position became vacant when the previous employee advanced within the Division. This position has been posted and candidates will be interviewed.
- 6. Geologist I Kearneysville District Office: This position became vacant when the previous employee transferred to another agency in state government. We are considering posting this position as a Geologist II since this position is stationed in a field office. The position will be posted and candidates will be interviewed.
- 7. Engineering Technician Philippi District Office: This position became vacant when the previous employee advanced within the Division. This position was posted in two classifications but no candidates applied. The position has been reposted in an attempt to fill the position.
- 8. <u>Programmer Data Management</u>: This position became vacant when the previous employee advanced within the Division. This position was posted and a candidate selected

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but was not available for employment. The position has been reposted candidates interviewed and one has been selected.

- 9. <u>Information Systems Coordinator II Central Office:</u> This position became vacant when the previous employee advanced within the Bureau. This position will be posted and candidates will be interviewed.
- 10. <u>Environmental Resources Specialist III Compliance and Enforcement:</u> This position became vacant when the previous employee retired from state government. The position has been posted and candidates will be interviewed.
- 11. Office Assistant III Infrastructure & Capacity Development: This position became vacant when the previous employee took a different position within the Office. This position has been posted, candidates interviewed and a suitable candidate has been selected.
- 12. <u>Engineer Associate Infrastructure and Capacity Development:</u> This position became vacant when the previous employee took a position out of state government. The position has been posted and candidates will be interviewed.
- 13. <u>Engineering Technician St. Albans District Office</u>: This position became vacant when the previous employee advanced within the Division. This position will be posted.

We continue to work to fill the vacant positions within the organization. If you have any questions about the above information, please let me know. You may reach me at 304-356-4272, or via e-mail at Walter.M.lvey@wv.gov.

Very truly yours,

Walter M. Ivey, P.E., Director

Environmental Engineering Division

WMI:snj